

**VIRGINIA BOARD OF LONG TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

December 6, 2021

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 10:00 a.m.

MEMBERS PRESENT: Ashley Jackson, MBA, NHA, Chair
Jenny Inker, PhD, MBA, ALFA

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Discipline Manager
Anne Joseph, Adjudication Specialist

MATTER: **Artie Lee Dillard, Jr.**
ALF - Administrator-In-Training Applicant
Case No.: 213403

DISCUSSION: Mr. Dillard appeared in person before the Committee in accordance with the Board's Notice of Informal Conference, dated November 9, 2021 and he was not represented by counsel.

The Committee fully discussed the allegations as referenced in the November 9, 2021, Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Dr. Jenny Inker, and duly seconded by Ashley Jackson, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Artie Lee Dillard, Jr., ALF-Administrator-In-Training Applicant. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was

deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Dr. Jenny Inker and duly seconded by Ashley Jackson, the Committee voted and ordered to deny the ALF Administrator-In-Training application. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:51 a.m.



Corie Tillman Wolf, JD, Executive Director

July 5, 2022
Date

